



Dear Western Ridge Residents:

The following forms are from the Architectural Review Board. It is required that you complete and return these forms for any changes or additions made to your property located within Western Ridge. Submitting a site plan is required that shows the relative lot size & shape, an outline of the existing dwelling, notation of the planned improvement and **making note of any existing easements. If possible, please use a copy of the Lot Survey included in your Closing Documents as the base for the site plan.** Photos or sketches of improvements requested such as fences, sheds, playhouse / play sets should also be included.

To submit your request please mail all required documents to the following address:

**Western Ridge ARB
PO Box 924
Crozet, VA 22932**

Written notice of approval will be placed in the slot under your mailbox. Please allow 2-4 weeks for approval as this is a volunteer program and some ARB members may be away for brief periods of time.

If you should have questions, please don't hesitate to call me at 823-5166, or by email at info@westernridge.org.

Thank you,

Jay Stewart
ARB Chair